

Collect tips at checkout

Add a tip choice to checkout with amounts or percentages you set, and change the wording to fit your business.

Add-on [Online store](#)

Online stores are an add-on. If your site doesn't have one yet, ask us about adding it; we quote it in writing first.

A restaurant, salon or delivery business can ask customers if they'd like to add a tip when they pay. Customers pick from the amounts or percentages you choose, and the tip is added to the order total.

Turn tips on

1. Log in to your site editor.
2. In the side panel, click **Store**, then **Manage Store**.
3. Click **Settings**, then **General**, then **Cart & Checkout**.
4. Scroll to **Tips and gratuity** and turn on the **Tipping option at checkout** toggle.
5. Click **Save** at the top.

Choose the amounts

1. In **Tips and gratuity**, click **Tip Settings**.
2. In **Tip amounts**, choose how tips are worked out: fixed amounts, or a percentage of the order total.
3. Add the choices customers will see.
4. To let customers check out without tipping, add a zero option.
5. Click **Save** at the top.

If your store charges tax, the tax isn't calculated on the tip.

Change the wording

1. Go back to **Tips and gratuity** and click **Tip Settings**.
2. In **Tip Wording**, edit the **Title** and the **Description**.
3. Click **Save** at the top.

Use words that fit your business. A charity, for example, might ask for a donation instead of a tip.

Tips

- Keep the list short, three or four choices.
- Place a test order and look at the checkout on your phone before you tell customers.
- How tips are shared with your staff, and how they're reported, is a question for your accountant.

Need a hand?

If your site doesn't have this yet, ask us about adding it. We quote it in writing first, and nothing is billed unless you approve. Email hello@zossoz.com.

Already have a store and want tips switched on? Email hello@zossoz.com with your business name, the amounts or percentages you want and your wording, and we'll set it up. We reply within one business day. See [Request a change](#).

Related guides: [Set up online ordering for a restaurant](#) · [Change your checkout form](#) · [Connect a way to take card payments](#) · [Set up sales tax](#)

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