

Add a table

Show a price list, class schedule or comparison in neat rows and columns. Type it in, paste it from a document, or upload a spreadsheet.

A table shows words in rows and columns. It suits a price list, a class timetable, or a side-by-side comparison of your packages.

Steps

1. Log in to your site editor and open the page.
2. Add a **Table** widget to the page. See [Add a widget to a page](#) if you need the steps.
3. Click the table and open its content editor from the small menu.
4. Add your information one of three ways:
 - Type it straight into the table.
 - Copy an existing table and paste it in.
 - Upload a CSV file. See [Fill a table from a spreadsheet](#).
5. To start over, click **Clear All**. This empties the whole table.
6. Publish. If you don't see a **Publish** button, tell us and we'll publish it for you.

Change how it looks

Click the table and open its design settings from the small menu. You can change:

- The border, the title bar and the background color.
- The text style for the header row, the other rows and the first column.
- The colors of even and odd rows, which makes the rows easier to read.
- Whether every column is the same width, or each is as wide as its heading.
- Which way the text runs and how it lines up. This applies to the whole table, never to single cells.

Check it on a phone

Switch to the phone view and open the table's design settings. You can pick how it shows:

- **Squish**: shrinks the table to the width of the screen. It works for 2 or 3 columns.
- **Scroll**: use it when there are many columns, so visitors can scroll to see them all.
- **Collapse**: a more detailed layout. It suits short tables, not long ones.

Limits

- A table holds text and links only. For pictures or buttons, use a list with pictures and links or build the layout from columns.
- The most a table can hold is 150 rows and 30 columns.

Need a hand?

Email hello@zossoz.com with your business name, the page, and the information for the table, and we'll build it for you. We reply within one business day. It counts as one of your small changes for the month. See [Request a change](#).

Related guides: [Fill a table from a spreadsheet](#) · [Make a list with pictures and links](#) · [Add a widget to a page](#) · [Change a menu item or a price](#)

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